



Wyandanch Family & Recognition Day, Inc.

“Oh Yes, We Can!”

WF&RD
COMMUNITY STRONG

Dear potential Wyandanch Family & Recognition Day Vendor:

It's that time again! The Wyandanch Family Day celebration is just around the corner. Due to the Covid-19 pandemic, we cancelled our outdoor event for consecutive years from 2020-2021; only providing virtual events. We are happy to announce that we will be celebrating on Saturday, June 11, 2022, in Wyandanch Park.

We welcome your participation as a vendor in our annual festival. Being a vendor at Wyandanch Day offers the opportunity for valuable exposure. Face-to-face communication builds memorable brand awareness, and you'll connect with new people and reconnect with those already invested in your brand.

Wyandanch Day also provides opportunity to build community networks. Collaborating with other vendors and potential sponsors is likely, so take full advantage by walking around to introduce your business, which may lead to partnering with other business.

Due to low entry fees and high-volume customer attendance at Wyandanch Day, your net profits will be significantly impacted. Our event ranges from 4,000 to 6,000 attendees. Be prepared to enjoy maximum sales of your inventory and the opportunity to serve our community.

To secure your assigned vendor space, registration form/contract and payment of fees must be received by 05/27/2022. Payments can be mailed to P.O. Box 585 Wheatley Heights, NY 11798 or delivered to me and completed forms can be emailed to vendo@wyandanchday.org

We look forward to your participation in this wonderful day of family fun and community harmony. If you have any questions, reach out to Charles at 631-671-3147. We hope you will join us for our Wyandanch Family and Recognition Day 2022 festivities.

Sincerely,

Charles Jackson
President



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Vendor Contracts & Terms

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Event Details

Saturday, June 11, 2022

Rain Date: June 18, 2022

Setup Time: 6:30 am – 10:00 am

Event Time: 10:00 am – 6:00 pm

Registration Fees & Cleanup Deposits

Payable by: Check, Money Order, and Online payments on website

- Registration Fees non-refundable, unless event date & rain date cancelled
- \$35 fee for Non-Sufficient Funds or returned checks
- Cleanup Deposit Fees, are reimbursable contingent upon satisfactory checkout inspection on day of event (cleanup deposit checks to be shredded & not cashed)

\$125 (Registration Fee) per 10x10 space Merchandise, Clothing, Crafts, Literature

- \$25 cleanup deposit payments (should be made separate from registration fees)

\$175 (Registration Fee) per 10x10 space Food (Cold or Hot)

- \$50 cleanup deposit (should be made separate from registration fees)

\$175 (Registration Fee) per 25 x10 space Food Trucks (Cold or Hot)

- \$50 cleanup deposit (should be made separate from registration fees)

\$25 (Donation) per 10x10 space

Non-Profit Organizations (Information)



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Rules & Expectations

- Food vendors are required to obtain a temporary Food Service Certificate from the Suffolk County Health Department at least 14-days prior to event. A **\$75 fee** is required to take the course needed to secure this certificate.

Contact: 631-852-5999 or 631-852-5863 or 631-852-5997 or visit website at <https://www.suffolkcountyny.gov/Departments/Health-Services/Public-Health-Protection/Food-Managers-Course>

- Wyandanch Family & Recognition Day organization reserves the right to “shut down” any booth on day of event, that sells items not described in this application
- Compliance with Wyandanch Fire Department guidelines for “**BBQ Safety**”
- Please bring a garbage receptacle for your booth – your staff will be expected to keep it emptied. There are dumpsters and recycling bins on site.
- Wyandanch Family & Recognition Day organization is not responsible for any property damage or loss. NOTE: If you do not hold an insurance certificate, you must sign the **Indemnity “Hold Harmless Agreement” clause**
- Vendor shall not assign or sublet any portion of their space without permission from the Wyandanch Family & Recognition Day organization
- No weapons of any kind permitted (guns, knives, bats, sticks)
- No pets or animals of any kind permitted at event
- No alcohol or illegal drugs/substances of any kind

I have read and agree to the rules & expectations of the Wyandanch Family & Recognition Day Vendor’s contract

Vendor Signature

Date



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VENDOR APPLICATION

www.wyandanchday.org

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Mail check or money order payments to P.O. Box 585 Wheatley Heights, NY 11798

Email forms to: vendor@wyandanchday.org Questions: Contact Charles at (631) 671-3147

Name: _____

Date: _____

Organization Name: _____

Phone contact: _____

Address: _____

City,

State

Zip Code

Description of items to be sold

INSURANCE AND CERTIFICATE

Suffolk County Health Dept. Food Service Certificate #: _____

- **Must provide copy of certificate with application**

Insurance carrier & Certificate #: _____

- **Must provide copy of certificate with application**

Check this box if you do not have Insurance and sign below.

Indemnity “Hold Harmless Agreement” clause

The applicant agrees to indemnify and hold harmless the Wyandanch Family & Recognition Day Inc., the organization’s consultant (if any), its agents, employees, or any other person against loss or expense including attorney’s fees, by reason of the liability imposed by law upon the organization, except in cases of its sold negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of this Agreement, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of the organization, its employees or agent or any other person.

Vendor Signature



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BBQ Safety Guidelines

Before Barbecuing: Check your grill thoroughly for leaks, cracking or brittleness, Check the tubes leading to the burner regularly for blockages, keep children away from fires and grills, Have a fire extinguisher, or at least 16-quarts of water close by in case of a fire.

During Barbecuing: Don't wear loose clothing that might catch fire, use long handled barbecue tools and/or flame-resistant mitts, never use any flammable liquid other than a barbecue starter fluid to start or freshen a fire, never pour or squirt starter fluid onto an open flame, keep alcoholic beverages away from the grill, they are flammable! Never leave the grill unattended.

BBQ Safely: When lighting your propane barbecue, make sure all the connections are secure BEFORE turning on the gas and strike your match or lighter, ALWAYS shut off the propane fuel at the grill and at the tank after finished to avoid fire hazards.

In case of Barbecue fire: For PROPANE Grills - turn off the burners. For CHARCOAL Grills - close the grill lid. Disconnect the power to ELECTRIC Grills, For PROPANE Grills - if you can safely reach the tank valve, shut it off, If the fire involves the tank, leave it alone, evacuate the area and call the fire department, if there is any type of fire that either threatens your personal safety or endangers property, ALWAYS DIAL 911, NEVER extinguish a grease fire with water. It will only flare up. Use an approved portable fire extinguisher (must have on hand during event)